



Campbellford Memorial Hospital
Annual Meeting
Wednesday, June 22nd, 2022 @ 4:30 PM

PRESENT: Kevin Huestis (Chair), Karen MacGinnis, Nancy French, Jennifer Glover, Eric Hanna, Sandra Conley, Michael Bunn, Alysia English, Carrie Hayward, Trish Wood, Liz Mathewson, Dr. Bruce Bain, Robbie Beatty, Bruce Thompson, Margaret Carter, Sandra Chapman, Jane Lakatos, Sandra Simon, Clair Robertson

REGRETS: Patricia McCallister, Glen Wood, Douglas Hunt, Paul Nichols

GUESTS: Peter Mitchell (Recorder), Nicole Wood, Jessica Clarke, Erin Keogh, Mary Lynch-Ficioris

AGENDA ITEMS & DISCUSSION	DECISION POINTS
1. Call to Order and Welcome	Kevin Huestis called the meeting to order at 4:32PM Bruce Thompson MOVED that the Agenda be Approved as Circulated. SECONDED by Robbie Beatty. CARRIED
2. Adoption of Minutes of Previous AGM– June 24, 2021	MOVED by Nancy French that the minutes of the AGM held on June 24 th , 2021 be Approved as Circulated. SECONDED by Liz Mathewson CARRIED.

<p>3. Audited Financial Statements</p> <p>Katie Mahon presented the audited financial statements to the AGM as had been approved by the board of directors. She highlighted that the audit had nothing significant or unusual to note. She also highlighted that the go live of EPIC required additional audit work but there was no concerns with it.</p>	<p>MOVED by Bruce Thompson that the Audited Finance Statements be accepted as circulated.</p> <p>SECONDED by Liz Mathewson</p> <p>CARRIED</p>
<p>4. Chair's Report</p> <p>Kevin Huestis presented his chairs report and noted it was the first time in three years the AGM has been held in person. He spoke to the culture of perseverance that he has seen among the hospital board and staff.</p> <p>He specially thanked Karen MacGinnis for her contributions to the board over the previous nine years, wished her well in retirement and noted that she did a lot of the leg work for the recruitment of next years board.</p> <p>He also thanked Dr. Bruce Bain, who is retiring as Chief of Staff next month, for his contributions to CMH and acknowledged the work he did as Acting CEO in the previous fall.</p> <p>He also thanked Alysia English and Rachelle Williams who are also moving on from CMH to pursue other career opportunities.</p> <p>He also thanked Peter Mitchell for the work that he has done getting up to speed with the hospital and board.</p> <p>He thanked John Russell for all the incredible work that he does at the hospital, in particular with helping with staff morale.</p> <p>He also noted the contributions that Eric Hanna has made in his short time as CEO and spoke to how it is very reassuring having Eric in the role as we move forward.</p>	
<p>5. President & CEO Report</p>	

Eric Hanna presented his report as was circulated prior to the meeting. He spoke to some of the challenges CMH has faced since he started and highlighted:

- the closure of the ER on the evening of December 24 due to a lack of nursing coverage
- A privacy breach impacting more than 500 patients
- Facility improvement costs significantly exceeding previous budgets
- Occupancy rates consistently above 100%
- Closing of admissions to all medical inpatient beds for 10 days due to our lack of infection control ability due to our dated physical infrastructure.

He spoke to high occupancy creating high nurse to patient ratio, which leads to staff burnout and low morale.

Eric specifically thanked board chair Kevin Huestis and the senior team for the work they have done over the year. He also thanked Alysia English and Dr. Bruce Bain for all the clinical support and leadership they have provided during his time as CEO.

6. Chief of Staff Report

Dr. Bain presented his report that was circulated prior to the meeting and spoke to how many of the problems we knew existed before the pandemic have simply been highlighted by it.

He spoke to the stress on ED's across the province and noted that we are facing them at CMH as well. Noted it was not just volume, but acuity as well. He noted that on one day over the May long weekend we had more than 70 people go through the ED, which is the most we have ever seen in his time at CMH.

He spoke to the difficulties in physician staffing, and noted that it has always been an issue but that a new physician is hoping to start in the fall.

<p>He thanked the board as well and mentioned CMH has been a great place to work and noted that he is happy to return as a volunteer to help with physician recruitment, in particular with encouraging the township to get more involved.</p>	
<p>7. Auxiliary Report</p> <p>Robbie Beatty presented the auxiliary report that was circulated prior to the meeting. She noted that next June marks the 80th anniversary of the auxiliary. She mentioned that this year’s commitment was \$32,000 for two stretchers and the CIS and that commitment was fulfilled.</p> <p>She highlighted that it was difficult to fundraise during the pandemic, in particular with the gift shop being closed and encouraged people to let everyone know that the gift shop has reopened.</p> <p>She noted the commitment for next year is \$35,000.</p>	
<p>8. PFAC Report</p> <p>Alysia English and Mary Lynch-Ficioris presented their report that was circulated prior to the meeting. Alysia thanked the board for their support and noted that she still intends to be involved in the hospital as she moves on from the Chief Nursing Officer position. She also thanked the board members who are a part of the PFAC.</p> <p>She noted the PFAC is helping to create the questions for the ED AVS and that Christine Hallet will be the chair next year and Mary will be the rep to the Quality Committee.</p> <p>Mary spoke to the new caregiver ID program that the PFAC has developed and spoke to her connections to the hospital as a patient and a family member.</p> <p>Mary noted part of the program is to make sure patients and their families are seen as people and support partners, not just numbers like can be the case at larger hospitals. The hope is this caregiver ID program will be in place for September.</p>	
<p>9. Added – Campbellford Memorial Health Centre</p>	

<p>Nancy French spoke briefly to the health centre and noted it was formed in 2002 and was one of the first health teams in the Province. Noted there are doctors and NP's, 2 of which are starting to accept patients. Also noted that the GAIN clinic is there and a private pharmacy.</p> <p>Katie also spoke to the audit that was done for the Health Centre and noted there was nothing of substance to note.</p>	
<p>10. Appointment of Auditors</p>	<p>Motion to Appoint KPMG as the auditors for next year.</p> <p>MOVED by Robbie Beatty</p> <p>SECONDED by Liz Mathewson</p> <p>Carried</p>
<p>11. Nominating Committee Report – Election of Directors</p> <p>Karen MacGinnis presented the nomination committee report as circulated prior to the meeting. The report recommends:</p> <p>The Governance Committee nominates Glen Wood and Margaret Carter for election to the Board of Directors of CMH for a term of 3 years.</p> <p>The Governance Committee nominates Patricia Wood for election to the Board of Directors of CMH for a second term of 3 years, and Paul Nichols for an additional 1-year term.</p> <p>The Governance Committee nominates Sandra Chapman and Patricia McCallister for appointment to the position of Community Member for a term of 1 additional year.</p> <p>The Governance Committee nominates Sandra Simon, Claire Robertson, and Jane Lakatos for appointment to the position of Community Member for a term of 1 year</p>	<p>MOVED by Bruce Thompson that the report be accepted as circulated and to accept the nominations for election and appointment as recommended by the Governance Committee.</p> <p>SECONDED by Robbie Beatty</p> <p>CARRIED</p>
<p>12. Other Business</p>	

The board thanked Karen MacGinnis for her years of service as she retires from the Board.	
13. Adjournment	MOVED by Bruce Thompson that the meeting be Adjourned at 5:41PM SECONDED by Robbie Beatty CARRIED